

Job Title – Staying Well (Active) Worker			
Responsible to:	Staying Well Team Manager	Salary Pay scale:	£26,245 pro rata
Hours:	Flexible – up to 37 per week	Location:	Kevin Pearce
Date Job Description Last Updated: June 22		By who: Community Programmes Manager	

Purpose of post

To work within the existing NHP Staying Well team to:

- Engage with Active Calderdale priority groups to understand driving factors for inactivity and support individuals and communities to identify their own solutions.
- To positively engage with local assets - stakeholders and partner organisations that are working with, and supporting the active strategy priority groups, to secure their commitment and collaboration towards delivering the outcomes of the Active Calderdale strategy.
- Embed the Active agenda in existing Staying Well networks to create better conditions that support the strategy priority groups to be physically active.

Main duties and responsibilities

1. Build on existing relationships with community organisations, institutions, services, projects and programmes to embed the Active agenda to become part of what they do in order to change how physical activity is perceived and delivered at a local level.
2. Uncover and understand the driving factors that are most affecting inactivity within target groups by capturing experiences within the Staying Well client base.
3. Influence and mobilise the existing assets within the community so they are supporting and driving the 'Active' agenda through Staying Well networks, ensuring Active Calderdale is a key part of the agenda and is delivering outcomes for the community.
4. Co-produce projects, programmes and initiatives with the community that will change the factors behind inactivity by utilising and building on existing micro commissioning opportunities.
5. Connect with, and support, the wider health and wellbeing agenda at place – Calderdale Cares.

6. Work closely with the PBSA Active Worker and wider NHP staff to ensure a joined up coherent approach to physical activity at a local level – connecting community assets to maximise local opportunities and reduce duplication.
7. Work within NHP to ensure we are ‘leading from the front’ as a local organisation.
8. Prepare reports on project delivery for North Halifax Partnership Board and Active Calderdale

Any other duties and responsibilities appropriate and relevant to the post, including:

9. To carry out the duties in compliance with NHP Equal Opportunities Policy and other policies designed to protect employees and service users.
10. To have a clear understanding of safeguarding policies and procedures and to act appropriately should areas of concern arise, in line with the North Halifax Partnership (NHP) policies and procedures.

About NHP

North Halifax Partnership (NHP) is a community-led charity with a purpose to support individuals from cradle to grave, and to carry out activities which relieve poverty and disadvantage, promote health and wellbeing, and strengthen communities. We deliver children’s centres and family support services; a Staying Well service to tackle loneliness and isolation; the Ovenden and Mixenden Initiative helps people into employment and training, provides youth and diversionary projects and delivers activities that make the community safer, cleaner, greener and more cohesive. Find out more at www.northhalifaxpartnership

North Halifax Partnership Ltd is an equal opportunity employer. We are committed to safeguarding and promoting the welfare of children and we expect all staff and volunteers to share this commitment. A disclosure and barring service check is undertaken for all staff – a caution or conviction does not automatically prevent an offer of a job and any issue may be discussed with a prospective employee.

POST TITLE:		Staying Well (Active) Worker
Criteria	Attributes	Criteria
	Relevant Experience	<p><u>Essential</u></p> <p>Experience of developing and maintaining positive stakeholder relationships that deliver impact.</p> <p>A track record of achievement of results and impact gained by experience in a field related to community development.</p> <p>Experience of community development and engagement</p>
		<p><u>Desirable</u></p> <p>Carrying out various methods of consultation</p> <p>Experience of working with individuals and communities to address physical inactivity</p>
	Education, qualifications and Training Attainments	<p><u>Essential</u></p> <p>GCSE (c or above) in English and Maths or the ability to demonstrate can work to this level</p>
		<p><u>Desirable</u></p> <p>Level 4 or above qualification in community development, or similar relevant qualification.</p> <p>Willingness to undertake relevant training</p>

	<p>General and Special Knowledge /Ability</p>	<p><u>Essential</u></p> <p>Excellent communication and interpersonal skills; the ability to enthuse, persuade, negotiate and influence in the spoken word and in writing.</p> <p>Sound strategic, critical thinking and decision-making skills.</p> <p>Knowledge and understanding of the physical activity agenda.</p> <p>Awareness of issues that might face vulnerable people in the community.</p> <p>Understanding of the range of local services provided by organisations such as Councils, Police, Health services and the voluntary sector.</p> <p>Strong customer focus and ability to communicate with a broad range of people at all levels.</p> <p>Ability to advocate for local people, whilst keeping good working relations with service providers.</p> <p>Self-motivated with excellent time management of own timetable, including flexibility to meet team priorities</p> <p>An understanding of equality and diversity issues within a diverse and multicultural environment with a commitment to tackling discriminatory practices.</p> <p>Willingness and ability to work outside normal office hours, including evenings and occasionally at weekends</p> <hr/> <p><u>Desirable</u></p> <p>Local knowledge of communities and resources within Calderdale</p> <p>Awareness of issues affecting small voluntary sector groups</p> <p>Experience of report writing</p>
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